

## Job Details

**Job Title** Research Coordinator

**Job ID** 55804

**Location** Victoria Hospital

**Full/Part Time** Casual

**Regular/Temporary** Temporary

**Favorite Job** ☆

### Posting Period

Open: December 10, 2016

Deadline: December 23, 2016

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

### Department Name

Lawson Health Research Institute - Department of Gastroenterology, Victoria Hospital

The Research Coordinator will administer both investigator-initiated and industry-sponsored clinical trials for a single clinician investigator. Duties will include REB & CRIC submissions, CTA/ITA applications with Health Canada, maintenance of financials for research accounts, clinical trials documentation & accountability, and subject recruitment & informed consent.

**Rate of Pay:** To commensurate with experience

**Hours of Work:** 7.5 hours per week

**Duration of Contract:** 1 year

### Qualifications

- Successful completion of a Bachelor's Degree in a health related field; Masters Degree is considered an asset
- Minimum of two years experience in clinical research
- Prior experience in clinical trials is preferred
- Experience working with regulatory bodies (i.e. Health Canada, REB, etc.) is preferred
- Familiarity with funding agencies and REDCap are assets
- Experience in gastroenterology or procedure based/surgical research (i.e. endoscopy, cath lab, surgery, etc.) is an asset
- Working knowledge of epidemiology and research methods
- Current certification in ICH-GCP is an asset
- Familiarity with LHRI & Western REB policies and protocols is an asset
- Ideal applicant will be reliable, organized, independent, capable of multi-tasking, and able to meet deadlines
- Demonstrated ability to work independently and as a member of a team
- Demonstrated problem solving and decision making skills
- Demonstrated ability to maintain confidentiality
- Demonstrated knowledge of and commitment to the principles of patient and family centred care
- Demonstrated knowledge of and commitment to patient and staff safety
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that a reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory vulnerable sector police check (original document) completed in the last 8 months.