

Job Details

Job Title Research Coordinator - Department of Orthopaedic Surgery

Job ID 58105

Location University Hospital

Full/Part Time Full-Time

Regular/Temporary Temporary

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Posting Period

Open: August 15, 2017

Deadline: August 21, 2017

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

Department Name

Lawson Health Research Institute - Department of Orthopaedic Surgery

The Research Coordinator, is a member of the **orthopaedic research** team which includes clinicians, nurses, and research methodologists who applies specialized knowledge to carry out the following responsibilities:

- Recruitment of study subjects
- Data collection for local, national and international clinical trials, cohort studies, surveys and surveillance databases
- Data entry
- Reporting to industry sponsors
- Ensure that all clinical and research materials are handled according to Good Clinical Practice Guidelines and Privacy Legislation
- Preparation of Health Sciences Research Ethics Board (HSREB) applications

Rate of Pay: To commensurate with experience

Hours of Work: 37.5 hours per week

Duration of Contract: Approximately 12 months (September 2017 - September 2018)

Qualifications

- Successful completion of a recognized Baccalaureate Degree in Health Science or related field
- Previous experience in a health care setting preferred, preferably in a research and/or **orthopaedic** environment
- Previous experience in the preparation and submission of ethics proposals an asset
- Demonstrated computer proficiency in Microsoft Office
- Experience with data acquisition and computerized data entry
- Strong organizational and time management skills. The ability to prioritize multiple tasks to meet competing deadlines
- Demonstrated ability to work independently and as an effective team member when liaising with all levels of the organization
- Demonstrated knowledge of and commitment to patient and family centred care
- Demonstrated knowledge of and commitment to patient and safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.