

## Job Details

**Job Title** Research Coordinator - Division of Clinical Pharmacology

**Job ID** 58278

**Location** University Hospital

**Full/Part Time** Full-Time

**Regular/Temporary** Temporary

**Favorite Job** ☆

### Posting Period

Open: September 2, 2017

Deadline: September 8, 2017

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

### Department Name

Lawson Health Research Institute - Division of Clinical Pharmacology

The Research Coordinator works closely with the principal investigator, Dr. Richard Kim and reports to the Personalized Medicine Group at University Hospital. This position will provide an excellent opportunity for a dynamic individual with demonstrated organizational and communication skills. The successful candidate will have the opportunity to work independently and will be responsible for the organization, administration and coordination of assigned clinical research. The Research Coordinator is responsible for completing patient visits in a clinical setting, performing the appropriate consenting procedures and phlebotomy for the Pharmacogenetics and Drug Response Study.

**Rate of Pay:** To commensurate with experience

**Hours of Work:** 37.5 hours per week

**Duration of Contract:** Approximately 12 months (September 2017 - September 2018)

### Qualifications

- Successful completion of an Undergraduate University degree in relevant health field preferred
- Minimum of one (1) year relevant clinical experience in a therapeutic or research area
- Transportation of Dangerous Goods (TDG) certification is preferred
- Phlebotomy skills are required
- Proficient in Medical Terminology
- Knowledge and understanding of Good Clinical Practice (GCP) is required
- Knowledge of clinics, hospitals, department procedures and policies preferred
- Knowledge of privacy legislation required
- Proficient in computer applications and software such as Cerner and Microsoft programs
- Demonstrated experience with data collection and interviewing patients
- Demonstration organizational and analytical skills
- Demonstrated attention to detail and the ability to prioritize workload
- Exceptional interpersonal and communications skills
- Ability to work effectively both independently and as part of a team
- Proven flexibility with a high level of initiative and self-direction
- Demonstrated knowledge of and commitment to the principles of patient and family centred care
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.