

## Job Details

**Job Title** Research Assistant - Department of Medicine

**Job ID** 58612

**Location** University Hospital

**Full/Part Time** Full-Time

**Regular/Temporary** Temporary

**Favorite Job** ☆

### Posting Period

Open: October 3, 2017

Deadline: October 9, 2017

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

### Department Name

Lawson Health Research Institute (Lawson) is the research institute of London Health Sciences Centre and St. Joseph's Health Care London. As one of Canada's top ten research institutes, we are committed to furthering scientific knowledge to advance health care around the world.

The position of Research Assistant encompasses a broad range of responsibilities, across all aspects of clinical trial conduct and administration. Responsibilities include: patient recruitment and consent; data collection; data entry; event reporting; investigational product accountability and reconciliation; management of clinical trial documentation; preparation of ethics submissions.

**Rate of Pay:** To commensurate with experience

**Hours of Work:** 37.5 hours per week

**Duration:** 12 month contract

### Qualifications

- Bachelor's Degree in health related field or equivalent
- Minimum 2 years recent related experience in a similar role; preferably in a clinical research environment
- Proficient in Microsoft Office Suite (Word, Excel, Outlook), electronic health systems and databases used in research environment
- Knowledge of medical and pharmacological terminology
- Excellent interpersonal skills to work effectively with patients, physicians, nurses and allied health professionals
- Advanced organization and time management skills to independently prioritize, manage workflow and multitask to meet deadlines
- Experience and knowledge of Good Clinical Practice (GCP), PHIPA and IRB guidelines
- Excellent verbal and written communication skills, fluent in English.

London Health Sciences Centre is committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

We foster a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.