

## Job Details

**Job Title** Research Coordinator - Mental Health Research

**Job ID** 58679

**Location** London Health Sciences Centre

**Full/Part Time** Casual

**Regular/Temporary** Temporary

**Favorite Job** ★

### Posting Period

Open: October 7, 2017

Deadline: October 13, 2017

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

### Department Name



Lawson Health Research Institute - Mental Health Research

To be a member of the research team and assist in the data collection and data entry for various funded research projects. Data collection will include one on one interviews and will involve training and some traveling. Additional tasks include, but are not limited to, taking minutes at meetings; focus group preparation and transcription, literature searches, article filing and general office duties will be required. Some clerical work may also be involved. The Research Assistants will report to the research coordinator and principal investigator.

To be a member of the research team and assist in the data collection and data entry for various funded research projects. Data collection will include one on one interviews and will involve training and some traveling. Additional tasks include, but are not limited to, taking minutes at meetings; focus group preparation and transcription, literature searches, article filing and general office duties will be required. Some clerical work may also be involved. The Research Assistants will report to the research coordinator and principal investigator.

**Rate of Pay:** To commensurate with experience

**Hours of Work:** up to 37.5 hours per week

**Duration of Contract:** 12 months

### Qualifications

- Successful completion of a Bachelor's degree in a health-related field
- Master's Degree in a health related field is preferred
- Proficient with computer skills and applications including Microsoft Word, Excel, data entry systems
- Previous experience in Adult education and clinical skills in the area of general and psychiatric nursing theory and practice would be an asset
- Demonstrated advanced interpersonal, leadership, communication and conflict resolution skills
- Demonstrated excellent organization and time management skills
- Demonstrated flexibility and adaptability to a changing work environment
- Demonstrated ability to collaborate, develop and maintain effective relationships within healthcare teams
- Ability to work independently with minimal supervision
- Demonstrated thoroughness and attention to detail
- Demonstrated knowledge of commitment to the principles of patient and family centred care
- Demonstrate Knowledge and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that an internal reference check may be conducted as part of the selection process.

Thank you for your interest in this opportunity. Only those selected for an interview will be contacted.