

Job Details

Job Title Research Assistant - Department of Pediatrics

Job ID 59445

Location Other

Full/Part Time Full-Time

Regular/Temporary Temporary

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Posting Period

Open: December 14, 2017

Deadline: December 20, 2017

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

Department Name

Department of Paediatrics - Section of Gastroenterology

The successful applicant will be part of a growing pediatric gastroenterology research program at Children's Hospital of Western Ontario. The Research Assistant will be responsible for recruiting and retaining study participants, completing ethics submissions and revisions including correspondence with ethics, communicating with subjects and physicians, coordinating clinical trial visits, maintenance of essential study documents and collecting and organizing data within databases. The applicant will be responsible for the overall conduct of their assigned studies including participant visits and communication with the Sponsor and study monitors. The position will require the coordination of study visits within multiple departments at LHSC, as well as with participants and their families in both clinical and Investigator initiated trials.

Rate of Pay: To commensurate with experience

Hours of Work: 37.5 hours per week

Duration: 12 months with (possibility of renewal)

Qualifications

- Successful completion of a Post-Secondary degree in Sciences, Social Sciences, Health sciences or related discipline
- Demonstrated clinical practices and IATA Training is an asset
- Certification in Clinical Research; Society of Clinical Research Associates (SoCRA) or Associates of Clinical Research Professionals (ACRP) preferred
- Recent 2 years experience in patient care environment is an asset
- Knowledge of regulatory requirements and guidelines governing clinical research.
- Skill and experience in medical writing and terminology (especially Gastroenterology focused) will be weighted strongly
- Experience in sterile procedures would be an important asset for the position.
- Ability to work in a team environment, as well as independently.
- Experience working with children and adolescents
- General laboratory experience preferred
- Previous experience in organizing, implementing and administering the coordination of clinical trials is an asset.
- Experience with Research Ethics Board submission and correspondence is an asset.
- Excellent interpersonal and communication skills, both verbal and written.
- Working knowledge or prior experience in Human Research ethics, Tri-council policy, Good Clinical Practices, Health Canada and FDA regulations and standards is an asset.
- Knowledge and commitment to patient confidentiality and privacy at LHSC.
- Strong work ethics and ability to work on a regular basis
- Proficient in Word and Excel
- Ability to follow instructions and complete assignments in a timely manner.
- -Proficient time management skills, ability to meet tight deadlines and to handle competing demands
- Demonstrates excellent organization skills with strong attention to detail
- Responsible and self-motivated with the ability to take initiative in an environment with limited supervision.
- Demonstrates attention to detail and accuracy in documentation methods
- Strong problem solving and critical thinking skills including adaptability.

London Health Sciences Centre foster a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that an internal reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.