

## Job Details

**Job Title** Health and Safety Analyst

**Job ID** 63072

**Location** London Health Sciences Centre

**Full/Part Time** Full-Time

**Regular/Temporary** Regular

**Favorite Job** ☆

### Posting Period

Open: October 2, 2018

Deadline: October 16, 2018

Non-Union

### Department Name

Lawson Health Research Institute

Reporting to the Manager, Research Human Resources, the Health & Safety Analyst is a member of the research health and safety team, supporting and coordinating research related H&S items. Responsibilities of the Health and Safety Analyst will include conduct lab audits, complete risk assessments, ensure training requirements are met for all research employees and affiliates, and create policies and standard operating procedures related to staff safety. The incumbent will attend health and safety committee meetings at various sites across the city and will collaborate with hospital H&S partners. Additionally, the Health & Safety Analyst will provide coverage for Lawson's Biosafety Officer, administrative support for Lawson's student and volunteer registration program, and assist with special projects as required.

### Qualifications

- Successful completion of a university degree required; Degree in science(s) or health sciences preferred
- Successful completion of a post graduate diploma or certificate in Occupational Health and Safety or equivalent experience
- 1-2 years of health and safety experience required
- Recent experience in a research lab setting preferred
- Strong background in biology and chemistry preferred
- Must have reliable transportation to attend various hospital sites across London, Ontario
- Demonstrated proficient computer skills including: Microsoft Word, Excel, PowerPoint, Access, Outlook, and the Internet
- Demonstrated effective organizational skills involving time management and prioritization
- Demonstrated thoroughness and attention to detail
- Recent experience in creating policies and procedures
- Demonstrated ability to work independently and collaborate with team members
- Demonstrated initiative, self-direction and excellent judgment in a challenging work environment
- Excellent customer service skills
- Effective interpersonal and communication skills (both verbal and written)
- Demonstrated knowledge of and commitment to patient and staff safety
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted.