

Job Details

Job Title Lawson, Research Assistant - Department of Surgery

Job ID 63120

Location London Health Sciences Centre

Full/Part Time Full-Time

Regular/Temporary Temporary

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Posting Period

Open: October 11, 2018

Deadline: October 17, 2018

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

Department Name

Lawson Health Research Institute - Department of Surgery

Lawson Health Research Institute (Lawson) is the research institute of London Health Sciences Centre and St. Joseph's Health Care London. As one of Canada's top ten research institutes, we are committed to furthering scientific knowledge to advance health care around the world

The Research Assistant is a member of the **clinical research** team who applies specialized knowledge to carry out the following responsibilities:

- Screening and recruitment of study subjects
- Data collection for local, national, and international clinical trials, cohort studies
- Data entry
- Conducting participant follow-up interviews in person and over telephone
- Maintain study logs
- Ensure that all clinical and research materials are handled according to Good Clinical Practice Guidelines and institutional privacy guidelines
- Preparation of Health Sciences Research Ethics Board (HSREB) applications
- Other research related tasks as assigned by Research Coordinator, adhering to institutional and study specific regulations, policies, and procedures

Rate of Pay: To commensurate with experience

Hours of work: 37.5 hours per week

Duration: 12 months (with possibility of renewal)

Qualifications

- Successful completion of a recognized Baccalaureate Degree in Health Science or related field
- Previous experience in clinical research strongly preferred
- Previous experience in a health care setting preferred
- Previous experience in the submission of ethics proposals an asset
- Demonstrated computer proficiency in Microsoft Office
- Exceptional interpersonal and communication skills (verbal and written) required
- Experience with data acquisition and computerized data entry
- Strong organizational and time management skills. The ability to prioritize multiple tasks to meet competing deadlines
- Demonstrated ability to work independently and as an effective team member when liaising with all levels of the organization
- Demonstrated knowledge of and commitment to the principles of patient and family centered care
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre foster a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that an internal reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.