

## Job Details

**Job Title** Lawson, Health and Safety Analyst

**Job ID** 64143

**Location** London Health Sciences Centre

**Full/Part Time** Full-Time

**Regular/Temporary** Regular

**Favorite Job** ☆

### Posting Period

Open: January 12, 2019

Deadline: January 25, 2019

Non-Union

### Department Name

Lawson Health Research Institute (Lawson) is the research institute of London Health Sciences Centre and St. Joseph's Health Care London. As one of Canada's top ten research institutes, we are committed to furthering scientific knowledge to advance health care around the world.

Reporting to the Manager, Research Human Resources, the Health & Safety Analyst is a member of the research health and safety team, supporting and coordinating research related H&S items. Responsibilities of the Health and Safety Analyst will include conduct lab audits, complete risk assessments, ensure training requirements are met for all research employees and affiliates, and create policies and standard operating procedures related to staff safety. The incumbent will attend health and safety committee meetings at various sites across the city and will collaborate with hospital H&S partners. Additionally, the Health & Safety Analyst will provide coverage for Lawson's Biosafety Officer, administrative support for Lawson's student and volunteer registration program, and assist with special projects as required.

Rate of Pay: To commensurate with experience

Hours of Work: 37.5 hours per week

### Qualifications

- Successful completion of a university degree required
  - Preference: Sciences, Health Sciences
- Successful completion of a post graduate diploma or certificate in Occupational Health and Safety or equivalent experience
- 1-2 years of health and safety experience required
- Recent experience in a research lab setting preferred
- Strong background in biology and chemistry preferred
- Must have reliable transportation to attend various hospital sites across London, Ontario
- Demonstrated proficient computer skills including: Microsoft Word, Excel, PowerPoint, Access, Outlook, and the Internet
- Demonstrated effective organizational skills involving time management and prioritization
- Demonstrated thoroughness and attention to detail
- Recent experience in creating policies and procedures
- Demonstrated ability to work independently and collaborate with team members
- Demonstrated initiative, self-direction and excellent judgment in a challenging work environment
- Excellent customer service skills
- Effective interpersonal and communication skills (both verbal and written)
- Demonstrated knowledge of and commitment to patient and staff safety
- Demonstrated ability to attend work on a regular basis

We foster a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory Police Information Check (original document) completed in the last 3 months.