

Job Details

Job Title Temporary - Lawson, Research Assistant - Department of Paediatrics

Job ID 65100

Location Victoria Hospital

Full/Part Time Full-Time

Regular/Temporary Temporary

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Posting Period

Open Date: March 20, 2019

Closed Date: March 26, 2019

Non-Union

The Research Assistant will create the asset map for the Children's Health Research Institute, Department of Pediatrics and Children's Hospital, including other partners in the Child Health Leadership Collaborative. This involves interviewing members of the partner organizations and creating and writing professional profiles, designating common data elements to characterize research activity and compile research activities. The profiles will be loaded onto an IT platform and the RA will coordinate these efforts with the IT platform managers.

The successful candidate will report directly to the Deputy Chair of Research, Department of Paediatrics and the Chair of the CHLC.

Rate of Pay: To Commensurate with experience

Hours of Work: 37.5 hours per week

Duration: April 1, 2019 - September 30, 2019

Qualifications

- Bachelor's degree in Arts or Science
- Master's degree in Science preferred
- Experience with medical writing
- Experience with spreadsheet software such as Excel
- Strong interviewing skills
- Proficient in computer applications and software such as Microsoft Word, Excel, PowerPoint
- Exceptional interpersonal and communication skills (both verbal and written)
- Demonstrated organizational skills
- Excellent decision-making, problem recognition and problem solving skills
- Ability to work effectively both independently and as part of a team
- Strong ability to be flexible, adaptable and manage change
- Demonstrated attention to detail and accuracy
- Ability to remain calm in an often stressful and fast paced environment
- Punctuality and demonstrated ability to attend work on a regular basis
- Responsible and self-motivated with the ability to take initiative in an environment with limited supervision

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We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory Police Information Check (original document) completed in the last 3 months.