

Temporary - Lawson, Research Coordinator – Hematology

Job ID 68615 **Location** Victoria Hospital **Full/Part Time** Full-time **Regular/Temporary** Temporary

Posting Period

Open: November 28, 2019

Deadline: December 5, 2019



Lawson Health Research Institute (Lawson) is the research institute of London Health Sciences Centre and St. Joseph's Health Care London. As one of Canada's top ten research institutes, we are committed to furthering scientific knowledge to advance health care around the world.

The Research Co-ordinator collaborates with investigators and health care team to co-ordinate and manage several clinical trials. Studies include pharmaceutical-sponsored investigator-driven trials. Responsibilities for this position include and are not limited to clerical work, ethics submissions and maintenance, regulatory management, facilitating monitoring visits, patient recruitment, co-ordinating patient visits, execution of study procedures as outlined in study protocol, data entry, sample collection, processing and shipping. The Research Co-ordinator reports to the Principle Investigator.

Non-Union Different terms and conditions of employment may apply to externally funded positions.

Rate of Pay: To Commensurate with experience

Hours of Work: 37.5 hours per week

Duration: 1 year

Qualifications

- Successful completion of a recognized Baccalaureate Degree or Master's Degree in Health Science or related field
- Minimum 3 years previous experience in clinical research, previous oncology experience is strongly preferred
- Familiarity with Lawson & Western REB policies and systems is an asset
- Certification in Society of Clinical Research Associates (SoCRA) or Associates of Clinical Research Professionals (ACRP) is strongly preferred
- Current certification in ICH-GCP is an asset
- Transportation of Dangerous Goods/ International Air Transport certification is an asset
- Blood processing and phlebotomy certification is an asset
- Experience in organizing, implementing and coordinating clinical trials is preferred.
- Outstanding interpersonal and communication skills (verbal and written) required
- Demonstrated computer proficiency in Microsoft Office
- Strong attention to detail, organizational and time management skills. The ability to prioritize multiple tasks to meet competing deadlines
- Demonstrated ability to work independently and as an effective team member when liaising with all levels of the organization
- Demonstrated knowledge of and commitment to the principles of patient and family centered care
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC

- Demonstrated ability to attend work on a regular basis

Immunization Requirements:

- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox), Hepatitis B, Tetanus/ Diphtheria/Polio; Meningitis.
- Provide documentation of the Tuberculosis skin testing (two step)

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that a reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.