

Temporary - Research Assistant and Lab Services Support, LCRS

Job ID 68800 Location Victoria Hospital Full/Part Time Full-time Regular/Temporary Temporary

Posting Period

Open: December 7, 2019

Deadline: January 3, 2019



Lawson Health Research Institute (Lawson) is the research institute of London Health Sciences Centre and St. Joseph's Health Care London. As one of Canada's top ten research institutes, we are committed to furthering scientific knowledge to advance health care around the world. Lawson Health Research Institute is committed to providing a safe, healthy and inclusive work environment that inspires respect. Lawson encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

Lawson Clinical Research Services is an established, dedicated clinical research service provider offering a full suite of clinical research services to Lawson investigators.

Reporting to the Manager Lawson Clinical Research Services, the **Research Assistant/Lab Services Support** will assist with clinical trial activities including lab services for client investigators using the Lawson Clinical Research Services. This role will also flexibly support citywide Lawson Clinical Research Services at LHSC and SJHC, and meet administrative research needs including data entry, clinic scheduling and source documentation.. This position will require professional communication both written and verbal between all clinical trial stake holders and a high degree of collaborative teamwork.

Rate of Pay: Commensurate with experience

Hours of work: 37.5 hours per week Week

Duration of Contract: February 3, 2020 – February 11, 2022

Non-Union Different terms and conditions of employment may apply to externally funded positions.

Qualifications

- Completion of a post-secondary school program in administrative, medical office assistant, medical laboratory technician or similar program or demonstrated two years experience in a similar role.
- Mandatory Phlebotomy expertise and Transportation of Dangerous Goods / International Air Transport (TDG/IATA) certification
- Minimum of two years' experience in clinical research including research assistant responsibilities
- Experience in full service study support of Pharmaceutical Industry sponsored clinical trials
- Demonstrated ability to plan, prioritize, execute and manage several research
- Demonstrated knowledge of current regulations and guidelines for clinical trials (ICH GCP, Health Canada Food and Drug Regulations (Part , Division 5), USA FDA 21 CFR, TCPS2 Tri-Council Policy Statement, and privacy legislation (PIPEDA, PHIPA)
- Knowledge of local REB requirements and Lawson approval process an asset
- Demonstrated computer proficiency with Microsoft Office, especially Word and Excel
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated excellent interpersonal and communication skills both verbally and written
- Ability to work effectively both independently and as part of a team
- Demonstrated ability to attend work on a regular basis

Immunization Requirements:

- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox), Hepatitis B, Tetanus/ Diphtheria/Polio; Meningitis.
- Provide documentation of the Tuberculosis skin testing (two step)

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that a reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.