

**LAWSON COMPLIANCE WAIVER**

**All individuals involved in research at Lawson (LHSC/SJHC) who are not hospital-paid employees must be registered with Lawson. We have established a registration process to ensure that Lawson is aware these individuals are on site and that they have completed all of the required training. Our goal is to provide everyone with the knowledge to make them aware of how to work safely in research.**

***Personnel Information***

**Name**: Click here to enter text.

**Cell**: Click here to enter text.

**Email**: Click here to enter text.

**Position**: Click here to enter text.

**Emergency** **Contact** **Name**: Click here to enter text.

**Emergency** **Contact** **Number**: Click here to enter text.

**Supervisor** **Name**: Click here to enter text.

**Badge** **ID# (if** **applicable**): Click here to enter text.

|  |
| --- |
| PRIVACY & CONFIDENTIALITY:Ensure you complete the Privacy and Confidentiality training sent to you by Sharon MacDonald (among any other registration requirements such as health review). Should you require these instructions or have questions, please email Sharon.MacDonald@LawsonResearch.com. \*If you have requested any accesses (corporate email/ hospital network/shared folders/CERNER/etc.), such accesses will not be granted until after the Privacy and Confidentiality training is submitted.\*  |

**Link to access hospital training and documents:**

**<https://www.lawsonresearch.ca/hospital-training-and-documents-lhsc>**

Important notes:

* Skip any quizzes at the end of the modules if they are inaccessible.
* Apply check marks to each of your completed items.
* Western certificates are accepted and must be submitted for any overlapping training. Western training ([**OWL**](https://owl.uwo.ca/portal/site/583b7373-cc43-4204-91ac-b60b2229e012)) is available for those employed by Western. If you do not have access to this training then complete the equivalent hospital versions.

|  |
| --- |
| SECTION A –**Hospital Mandated Training:** |

[ ]  Additional Precautions

[ ]  COVID-19 Compliance with Infection Prevention & Control Practices V1

[ ]  COVID-19 Screening Declaration for Attendance at Work

[ ]  Critical Injuries

Cybersecurity:

 [ ]  Vishing

 [ ]  Web Phishing

 [ ]  Mass Market Phishing

 [ ]  Spear Phishing

 [ ]  Smishing

 [ ]  Whaling

[ ]  [Donning and Doffing of Surgical Masks](https://www.youtube.com/watch?v=XqcouGltYxc&feature=youtu.be) (watch the video)

[ ]  Emergency Codes

[ ]  Fall Prevention

[ ]  Fire Response and Evacuation

[ ]  Hand Hygiene

[ ]  Influenza

[ ]  MRI Safety Awareness

[ ]  Musculoskeletal Disorders

[ ]  Our Vision, Mission and Values

[ ]  Preventing Slips, Trips and Falls

[ ]  Routine Practices

[ ]  Safe Handling of Cytotoxic Spills

[ ]  Safe Handling of Hazardous Drugs

[ ]  Sharps

[ ]  Workplace Violence Prevention

Western certificates ([**OWL**](https://owl.uwo.ca/portal/site/583b7373-cc43-4204-91ac-b60b2229e012)) accepted for the training below. Apply check marks to the versions you completed.

AODA – Accessibility for Ontarians with Disabilities Act

Hospital versions:

[ ]  Accessibility Regulations, and

[ ]  Excelling at Accessible Customer Service

[ ]  Western’s version: Accessibility in Service or in Teaching (60 min - one time only training)

Ontario’s Occupational Health and Safety Act:

[ ]  Hospital Version

[ ]  Western’s version: Supervisor or Worker Health and Safety Awareness (60 min – one time training)

WHMIS:

[ ]  Hospital Version

[ ]  Western’s version: WHMIS \*New\* (90 min – once every 3 yrs)

|  |
| --- |
| SECTION B – **Basic Research Specific Training & Documents/Policies:** |

[ ]  Working Safely with Chemicals

[ ]  The Lawson Biosafety Manual

[ ]  The Canadian Biosafety Standard (CBS) Second Edition

[ ]  The PPE requirements

Western certificate accepted for the Biosafety training. Apply a check mark to the version you completed.

Staying Safe: Biosafety

[ ]  Hospital version

[ ]  Western’s version: Biosafety (1.5 hrs - once every 3 yrs)

Additional Western training (Skip if you do not have access):

[ ]  Laboratory Safety – Hazardous Waste (1.5 hrs - once every 3 yrs)

|  |
| --- |
| SECTION C – **Clinical Research Specific Training & Documents/Policies:** |

[ ]  Patient Safety/CPSI Competencies

Generate & save the certificates of the following training modules for your own records:

[ ]  Standard Operating Procedures for Clinical Research/SOPs

[ ]  TCPS2 /Tri-Council Policy Statement 2 (Create your own account and login. Your affiliation should be with Lawson Health Research Institute)

Additional training if you have patient contact:

[ ]  Behaviour Safety Alert

[ ]  Caring for Patients with Covid-19

[ ]  Panic Alarms

[ ]  Patient and Family Centered Care Adult

[ ]  Point of Care Risk Assessment for PPE Selection

[ ]  Protected Code Blue

|  |
| --- |
| SECTION D – **Additional Documents / Policies*:*** |

[ ]  The LHSC COVID-19 Vaccination Policy

[ ]  N95 Guideline – respirator fit testing

[ ]  Radiation Awareness

[ ]  Restraint Policy

Review if you are 25 years of age or under:

[ ]  Ministry of Labour New & Young Workers PDF

[ ]  Young Workers on the Job PDF

|  |
| --- |
| SECTION E – **Additional Training:** |

Additional Western training ([**OWL**](https://owl.uwo.ca/portal/site/583b7373-cc43-4204-91ac-b60b2229e012)) (Skip if you do not have access):

[ ]  Safe Campus Community (30 min – one time only training)

Additional training below – consult your supervisor if any of the following is required for your role.
This training can be completed outside of the assigned deadline:

1. X-ray Safety (2 hrs – once every 3 yrs)

Applicable only if the lab has an X-Ray permit

Complete through [OWL](https://owl.uwo.ca/portal/site/b69c5bb6-29d5-49f2-97ef-74793565e25e)

LHSC version: [X-Ray Safety for Non-Device Operators](https://www.lhsc.on.ca/doc/orientation/xray/index.html#/)

1. Laser Safety for class 3b or class 4 users (2hrs – once every 3yrs)

Complete through [OWL](https://owl.uwo.ca/portal/site/867df75b-11ae-42de-9cbb-dd5366971b9c)

1. [Laser Safety Awareness](https://www.uwo.ca/hr/safety/topics/laser/awareness1.html) (15 min – once time training, prior to entering laser facilities)

Applicable to anyone using confocal microscopes or any other equipment with lasers inside the equipment unit

1. Transportation of Dangerous Goods (4 hrs – once every 2yrs)

Applicable for those transporting dangerous goods such as biospecimens

Contact QAEP@LawsonResearch.com to request this training

1. Animal training

Applicable to those who needs to be added on the lab’s animal protocol.

Contact your supervisor – he/she will request this training through Western and the Animal Care Committee on your behalf

1. Compressed Gas

This policy is accessible through [Policy Manager](https://lhsc.policymedical.net/policymed/home/index?ID=4a63de12-8b34-45f4-8ce6-349d1506c34d&ldp=Y&)

 Have someone in your lab who has a corporate log in to pull the policy for you

1. Any additional training specifc to the laboratory/pertaning to your role as required by your supervisor.

|  |
| --- |
| SECTION F – **Items to Submit:** |

[ ]  The completed Lawson Compliance Waiver

[ ]  Western Certificates (if any)

|  |
| --- |
| SECTION G – **TrainingDeclaration:** |

By submitting this Lawson Compliance Waiver, I am attesting to the following:

[ ]  I have completed the required training
[ ]  I have reviewed, understood and agree to follow all the documents/policies

[ ]  I have submitted the privacy and confidentiality training to Sharon.MacDonald@LawsonResearch.com

**Enter your name:** Click here to enter text.**Enter the training completion date:** Click here to enter a date.