Posting Number: 71792
Open: July 9, 2020
Deadline: July 15, 2020
Non-Union

London Health Sciences Centre

LAWSON HEALTH RESEARCH INSTITUTE

Research Coordinator: Temporary
Department of Hematology
Victoria Hospital

Different terms and conditions of employment may apply to externally funded positions.

The Research Coordinator collaborates with Investigators and health care team to assume responsibility for the overall patient management and coordination of several clinical studies for the Department of Hematology at Victoria Hospital. Studies include pharma-sponsored, cooperative group sponsored (such as CIHR) as well as Investigator initiated trials. This position will provide an excellent opportunity for a dynamic individual with demonstrated organizational and communication skills. Responsibilities include, but are not limited to, recruitment of study participants (e.g. identify and screen potential subjects, obtain informed consent); coordination of patient visits schedules as per study protocol; execution of all aspects of study visit (e.g. assessment adverse events, monitoring safety, medication, questionnaires, sample collection, including processing and shipment of samples according to clinical protocol), provides clinical care for patients participating in clinical trials and the implementation and coordination of all aspects of data collection and source documentation, as per LHSC policy and ICH/GCP guidelines. The successful candidate must be able to prioritize heavy workloads, handle multiple projects simultaneously, be able to work under pressure and have the flexibility to adjust to changing schedules and deadlines.

Rate of Pay: To commensurate with experience
Hours of Work: **37.5** hours per week
Duration: one year with renewal

QUALIFICATIONS:

- Successful completion a Diploma or Degree in Health Sciences or related field of study
- Minimum 3 years previous experience in clinical research required
- Diploma or Certificate in Clinical Trials Management preferred or plan to work towards
- Experience with set-up and implementation of research projects and research ethics submission required
- Phlebotomy skills preferred
- Capacity and willingness to learn new research methods and work routines quickly with flexibility in adapting and responding to new research opportunities as they arise
- Excellent record keeping skills and experience with database management
- Designation in SOCRA, ACRP an asset
- Central Trial Coordination experience an asset
- Familiarity with LHRI & Western REB policies is an asset
- Certification in Transportation of Dangerous Goods and IATA an asset
- Demonstrated organizational and analytical skills
- Ability to work effectively both independently and as part of a team
- Working knowledge of computer applications and software packages
- Excellent interpersonal/communication skills (both oral and written) and a high level of initiative
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated practice and commitment to the principles of patient and family centered care
- Demonstrated practice and commitment to LHSC's Mission, Vision and Values
- Demonstrated ability to attend work on a regular basis

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Indigenous people, persons with disabilities, and LGBTQ2+ persons. We are committed to providing

persons with disabilities equal opportunities and standards of goods and services, and are also fully compliant with the Accessibility for Ontarians with Disabilities Act (2005), as applicable.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that an internal reference check may be conducted as part of the selection process.

Thank you for your interest in this opportunity. Only those applicants selected for an interview will be contacted.