Posting Number: 72454
Open: August 19, 2020
Deadline: August 25, 2020
Non-Union

London Health Sciences Centre

LAWSON HEALTH RESEARCH INSTITUTE

Research Coordinator: Temporary Full-Time
Clinical Neurological Sciences (CNS)

The Research Coordinator will be a member of Dr. Morrow's Multiple Sclerosis research team and will be involved in all aspects of research/clinical trials within her research program. Dr. Morrow started the London Cognitive MS Clinic in 2010 and runs many cognitive MS trials. The successful applicant will manage investigator initiated trials at both University Hospital and Parkwood Hospital, as well as, they will work as a back-up coordinator on our industry sponsored studies when necessary.

Responsibilities:

- Site coordination mainly of investigator initiated clinical trials ranging from single site studies to multicenter Health Canada regulated trials;
- Implementation, organization and management of multiple simultaneous clinical studies;
- Ethics submission and maintenance; Budgets and contracts experience; Internal (Lawson, Ethics) or external (Health Canada, FDA, CRO, sponsor) audits is an asset;
- Support for student research projects;
- Accounts management.

Qualifications:

- Successful completion of a Bachelor's degree or higher in related field or proven experience in the field regardless of a degree will also be considered;
- Successful completion of a Clinical Research Professional Certification (SOCRA, ACRP) an asset;
- Experience with ethics submissions, working with UWO REB (WREM) and Lawson (ReDa, LORA);
- Certification of GCP, TCPS2, and Health Canada Division 5 Training, IATA-TDG, Lawson Clinical Research SOPs;
- Experience in the administration of neuropsychological testing, or a background in psychology a significant asset;
- Ability to interact with patients with a neurological disorder (MS) and perform all study related procedures for various protocols;
- Ability to manage numerous clinical trials simultaneously with a high degree of conscientiousness and initiative;
- Demonstrated interpersonal, communication (both written and verbal), and writing skills – this position demands a very high level of people and communication skills;
- Proven ability to work effectively and efficiently both independently and as part of a team;
- Demonstrated familiarity with Microsoft Office, Cerner, PowerChart, and Outlook. Experience with SPSS & RedCAP software programs an asset;
- Proficient in basic accounting and office management;
- Three (3) years recent, related clinical trials experience such as coordinating all aspects of Investigator Initiated Research an asset.

Rate of Pay: Commensurate with experience
Hours per Week: 37.5 hours per week
Duration: 1 year with potential for renewal

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Indigenous people, persons with disabilities, and LGBTQ2+ persons. We are committed to providing persons with disabilities equal opportunities and standards of goods and services, and are also fully compliant with the Accessibility for Ontarians with Disabilities Act (2005), as applicable.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that an internal reference check may be conducted as part of the selection process.

Thank you for your interest in this opportunity. Only those applicants selected for an interview will be contacted.