

**Posting Number: 72459**  
**Open: August 19, 2020**  
**Deadline: August 25, 2020**  
**Non-Union**



**London Health Sciences Centre**



**Research Coordinator: Temporary Full-Time**  
**Department of Orthopaedic Surgery**  
**University Hospital**

**Different terms and conditions of employment may apply to externally funded positions.**

The Research Coordinator, is a member of the orthopaedic research team which includes clinicians, nurses, and research methodologists who applies specialized knowledge to carry out the following responsibilities:

- Recruitment of study subjects
- Data collection for local, national and international clinical trials, cohort studies, surveys and surveillance databases
- Data entry
- Reporting to industry sponsors
- Ensure that all clinical and research materials are handled according to Good Clinical Practice Guidelines and Privacy Legislation
- Preparation of Health Sciences Research Ethics Board (HSREB) applications

**Rate of Pay:** To commensurate with experience and role

**Hours of Work:** 37.5 hours per week

**Duration of Contract:** September 1, 2020 – August 31, 2021

**QUALIFICATIONS:**

- Successful completion of a recognized Baccalaureate Degree in Health Science or related field
- Previous experience in a health care setting preferred, preferably in a research and/or orthopaedic environment
- Previous experience in the preparation and submission of ethics proposals an asset
- Demonstrated computer proficiency in Microsoft Office
- Experience with data acquisition and computerized data entry
- Strong organizational and time management skills. The ability to prioritize multiple tasks to meet competing deadlines
- Demonstrated ability to work independently and as an effective team member when liaising with all levels of the organization
- Demonstrated ability to attend work on a regular basis

*We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Indigenous people, persons with disabilities, and LGBTQ2+ persons. We are committed to providing persons with disabilities equal opportunities and standards of goods and services, and are also fully compliant with the Accessibility for Ontarians with Disabilities Act (2005), as applicable.*

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that an internal reference check may be conducted as part of the selection process.

Thank you for your interest in this opportunity. Only those applicants selected for an interview will be contacted.

