

## Job Details

**Job Title** Research Assistant - Paediatric Cardiology

**Job ID** 54921

**Location** Victoria Hospital

**Full/Part Time** Full-Time

**Regular/Temporary** Temporary

**Favorite Job** ☆

### Posting Period

Open: July 21, 2016

Deadline: August 3, 2016

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

### Department Name

Lawson Health Research Institute – Department of Paediatrics - Division of Cardiology

The Research Assistant, working with Physicians, Clinical Research Coordinators and other professionals, is responsible for the organization, administration, and coordination of assigned clinical research tasks and completion of documentation to ensure the quality and integrity of the clinical research data. The Research Assistant coordinates all aspects of clinical research to ensure compliance with the study protocol as well as ethical, regulatory and sponsor requirements, and Good Clinical Practice (GCP) and Lawson standard operating procedures.

**Rate of Pay:** Commensurate with experience

**Hours of Work:** 37.5 hours per week

**Duration:** 12 Months

### Qualifications

- Successful completion of a Post-Secondary degree in Health Sciences, Sciences, Allied Health, Clinical Research or related discipline.
- 1 year relevant clinical research experience (preferred)
- Current CPR Certification (preferred)
- Current TDG/IATA Certification (preferred)
- Previous experience in clinical research including Ethics proposal, grant preparation, recruitment, organization, implementation, data recording and scientific paper preparation
- Demonstrated proficiency in computer software (Word, Excel and Powerpoint)
- Demonstrated excellent oral and written communications skills
- Demonstrated knowledge of Good Clinical Practice (GCP) Guidelines
- Completion of the National Institutes of Health Tutorial and the Tri-Council policy statement web tutorial (preferred)
- Knowledge of privacy legislation
- Demonstrated proficiency to prioritize workload with strong attention to detail
- Excellent organizational, analytical and problem solving skills
- Demonstrated proficiency in medical terminology
- Knowledge and commitment to patient confidentiality and privacy at LHSC.
- Strong work ethics and ability to work on a regular basis
- Ability to follow instructions and complete assignments in a timely manner.
- Proficient time management skills, ability to meet tight deadlines and to handle competing demands
- Responsible and self-motivated with the ability to take initiative in an environment with limited supervision.
- Demonstrated knowledge of and commitment to principles of patient and family centred care
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that an internal reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory vulnerable sector police check (original document) completed in the last 4 months.