

## Job Details

**Job Title** Research Assistant

**Job ID** 55250

**Location** Victoria Hospital

**Full/Part Time** Full-Time

**Regular/Temporary** Temporary

**Favorite Job** ☆

### Posting Period

Open: September 6, 2016

Deadline: September 19, 2016

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

### Department Description

Research Assistant

The successful applicant will be part of a growing pediatric neuromuscular research program. Responsibilities will include the implementation and management of the Pediatric Research Clinic Room. The position will include the development and maintenance of various databases. Responsibilities will also include Research Ethics Board submissions and correspondence, as well as the maintenance of essential study documents and study files. The applicant will be responsible for the overall conduct of their assigned studies, including participant visits and communications with the sponsor and study monitor. The position will require the coordination of study visits in both clinical trials and natural history studies. Responsibilities will include scheduling visits with multiple departments within LHSC as well as with participants and their families. The position will also include manuscript, abstract and poster preparation/submission.

**Rate of Pay:** To commensurate with experience

**Hours of Work:** 30 hours per week

**Duration of Contract:** 10 months

### Qualifications

- Successful completion of B.Sc Biological Sciences, B.MSc Medical Sciences, or B. HSc Health Sciences
- GCP and IATA training (preferred)
- Recent related experience in Clinical Research (preferred)
- Recent related experience with REDCap (preferred)
- Recent general laboratory experience (preferred).
- Demonstrated knowledge or prior experience in Human Research Ethics, Tri-council policy, Good Clinical Practices, Health Canada and FDA Regulations (preferred)
- Recent related experience with SPSS, IWRS/IVRS and PowerChart (preferred)
- Demonstrated proficiency with Microsoft Word and Excel
- Proficient oral and written communication skills
- Proficient organizational and time management skills
- Demonstrated proactive approaches to problem-solving with strong decision-making capability
- Excellent interpersonal skills
- Demonstrated knowledge of and commitment to principles of patient and family centred care
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that a reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory vulnerable sector police check (original document) completed in the last 4 months.