

Job Details

Job Title Research Assistant

Job ID 55267

Location Victoria Hospital

Full/Part Time Casual

Regular/Temporary Temporary

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Posting Period

Open: September 8, 2016

Deadline: September 21, 2016

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

Job Summary

The Research Assistant will be part of a growing paediatric neuromuscular research program. The position will be responsible for the coordination of one or more clinical trials. Responsibilities will include Research Ethics Board submissions and correspondence, as well as the maintenance of essential study documents and safety files. The applicant will be responsible for the overall conduct of their assigned trials, including scheduling participant visits in both clinical trials and natural history studies. Responsibilities will include scheduling visits with multiple departments within LHSC as well as with participants and their families. The position will also include manuscript, abstract and post preparation/submission.

Rate of Pay: To commensurate with experience

Hours of Work: Up to 37.5 hours per week

Duration of Contract: 6 months

Qualifications

- Successful completion of B.Sc. Biological Sciences, B.MSc. Medical Sciences, or B.HSc. Health Sciences
- GCP and IATA training (preferred)
- Minimum of two (2) years clinical research experience (preferred)
- Proficient in medical writing (preferred)
- General laboratory experience (preferred)
- Experience with SPSS, IWRS/IVRS and Powerchart (preferred)
- Experience with Research Ethic Board submission and correspondence (preferred)
- Experience in Human Research Ethics, Tri-council policy, Good Clinical Practices, Health Canada, and FDA regulations (preferred)
- Proficient oral and written communication skills
- Proficient organizational and time management skills
- Proficient in Microsoft Word and Excel
- Demonstrated self motivation with the ability to take initiative in an environment with limited supervision
- Demonstrated problem solving and critical thinking skills
- Demonstrated knowledge of and commitment to principles of patient and family centred care
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that a reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory vulnerable sector police check (original document) completed in the last 8 months.