

## Job Details

**Job Title** Research Assistant

**Job ID** 55305

**Location** Victoria Hospital

**Full/Part Time** Part-Time

**Regular/Temporary** Temporary

**Favorite Job** ☆

### Posting Period

Open: September 14, 2016

Deadline: September 27, 2016

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

### Department Description

Department of Medicine – Respiriology/ Sleep Medicine

The Research Assistant will assist in the performance of health administrative data research. There are a broad range of responsibilities with a focus on the abstraction of clinical data for a research database and verification of the database prior to linkage to other databases. Other tasks will include chart reviews, ethics submissions, and literature reviews. The successful candidate will handle any adverse events and assure adherence to reporting requirements for serious events.

**Rate of Pay:** To commensurate with experience

**Hours of Work:** 20 hours per week

**Duration of Contract:** 6 months

### Qualifications

- Successful completion of a Bachelor's Degree in a health related field (preferred)
- Previous experience working within a database (SQL preferred)
- Previous experience working in an academic/ research environment
- Knowledge of health administrative data, and use of library resources
- Knowledge of LHSC/ Lawson policies and procedures (preferred)
- Knowledge of sleep medicine terminology/ clinical disorders
- Proficient oral and written communication skills
- Proficient organizational and time management skills
- Excellent attention to detail and planning skills to work effectively in a high pressure environment
- Demonstrated ability to deal with confidential matters
- Excellent interpersonal skills
- Excellent ability to work independently and make decisions
- Demonstrated knowledge of and commitment to principles of patient and family centred care
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that a reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory vulnerable sector police check (original document) completed in the last 8 months.