

Job Details

Job Title Research Data Manager (Research Analyst)

Job ID 55337

Location University Hospital

Full/Part Time Full-Time

Regular/Temporary Temporary

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Posting Period

Open: September 16, 2016

Deadline: September 29, 2016

Non-Union

Different terms and conditions of employment may apply to externally funded positions.

Department Description

London Heart Rhythm Program

At the London Heart Rhythm Program, our commitment to cardiac care includes a dedication to knowledge. Research at this institute is important and exciting. Our researchers focus on factors that lead to, contribute to, or otherwise impact heart disease. With your broad data management experience in clinical trials and health research, you will have the opportunity to assist with the full spectrum of data collection and completion activities required in a large-scale study. The Research Data Manager will supervise research coordinators and manage data quality. The successful applicant will be responsible for designing and maintaining data management systems and design automated data quality reports. They will also assist with planning for new studies, and with implementing new data capture technologies. The Research Data Manager will develop and maintain standard operating procedures related to data management, entry and quality.

Rate of Pay: To commensurate with experience

Hours of Work: 37.5 hours per week

Duration of Contract: 12 months

Qualifications

- Successful completion of a Computer Sciences Degree or equivalent experience
- Ability to conduct basic statistical analysis methods (preferred)
- Ability to manage large data sets, including reporting and other evaluation procedures
- Demonstrated proficiency in data quality and accuracy
- Excellent understanding of relational databases
- Demonstrated proficiency of word processing and spreadsheet software
- Excellent understanding of statistical analysis methods
- Excellent interpersonal and communication skills
- Ability to work effectively and efficiently in a fast paced, deadline driven environment as a team member, and individually with minimal supervision
- Excellent general office and organizational skills
- Excellent planning skills
- Demonstrated initiative and ability to prioritize while multi-tasking
- Demonstrated flexibility with a high level of initiative and self-direction
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that a reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory vulnerable sector police check (original document) completed in the last 8 months.